



## Remote Education Provision at

# Punnetts Town Community Primary School

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home. For details of what to expect where individual pupils are self-isolating, please see the final section of this page

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Your child will have/brought home 2 school exercise books (one lined and one squared) for an additional option of ways to record their work.

All work will be shared on Google Classroom by the class teachers and will be updated daily. Additional resources will also be added and these will provide further resources for children to complete if they chose to. Username and logins have been sent home, if you have any technical problems please contact the school office via email.

All children are expected to log into Google Classrooms and should access the class meet daily (times have been shared with each class). This will provide an opportunity for staff to meet with all class members, explain work and feedback on prior learning.

There is a Powerpoint on the school website sharing instructions for accessing the site.  
<https://www.punnettstown.e-sussex.sch.uk/remote-learning/>

## **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We aim to align remote learning with the curriculum taught in school where possible. However, this may be adapted slightly for certain foundation subjects when considered appropriate e.g. In PE a focus on fitness sessions opposed to team games and in music using body and improvised instruments instead of tuned percussion in school.

Teachers review their plans to ensure reasonable adjustments can be made to support teaching and learning.

For pupils learning remotely teachers will have tasks set that are planned and sequenced to support the curriculum. These will challenge pupils and will be adjusted to suit individual learners, as they are in the classroom. There will be daily Meets with the class teacher so any misconceptions and a clear understanding can be delivered.

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS	2-3 hours a day (on average) Work will be set by 9am every day on Google classroom Google meet session 11.00-11.30
Key Stage 1	3 hours a day (on average, including) Work will be set by 9am every day on Google classroom Google meet session – Year 1 – 10.30-11.00 Google meet session – Year 2 – 10.00-10.30
Key Stage 2	4 hours a day (on average, including) Work will be set by 9am every day on Google classroom Google meet session – Year 3 – 10.00-10.30 Google meet session – Year 4 & ½ Year 5 – 9.30-10.00 Google meet session – ½ Year 5 & Year 6 – 9.00-9.30

## Accessing remote education

### How will my child access any online remote education you are providing?

Parents of Reception children will be able to access work on Google classroom and are asked to upload using Tapestry. They will also attend Google Meet sessions with the class teacher.

KS1 and KS2 Pupils will access their work on Google Classroom. Please note, it is important to attend the daily Google Meet so children (and any supporting adults) can listen to the teachers' daily explanation of tasks and answer any questions about the tasks set.

Every child has been issued personal login details to access Google Classroom. If you have misplaced these, please contact the school office.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If you are unable to access Google Classroom due to internet access or you do not have a PC, laptop, Chrome book, I-pad, tablet, Xbox or PS4, please contact the school office: [office@punnettstown.e-sussex.sch.uk](mailto:office@punnettstown.e-sussex.sch.uk) or phone 01435 830361

We will then discuss with you ways in which we might be able to help. This could include:

Loan a school device (where available) with an agreement for parents/carers to sign

Apply for Government support or seek advice from ICT Services to access routers that enable internet connection

Invite your child into school to receive face to face teaching and learning

Provide printed materials for safe collection from the school office

We will also discuss ways for your child to submit their work and receive feedback accordingly.

### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Daily Google Meet with the class teacher and another member of staff
- All work clearly presented on Google Classroom so parents/ carers and pupils can access
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Interactive website links to support children's learning e.g. Phonics Play
- Recorded teaching using BBC Bite Size Lessons and Oak Academy
- Links to reading sites for pupils to access online books and books pupils have at home
- Videos and demonstrations followed by dedicated practice time
- Exercise books supplied (one lined and one squared) so pupils can choose to record on paper if they wish
- Online instructions to submit work using Google Classroom (preferred) and email

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- Pupils are expected to join the daily Google Meet – if they are unable to attend an email should be sent to the class teacher.
- Pupils are expected to complete the daily learning set by their teacher.
- Pupils should complete the tasks, where possible, independently so the teacher can assess their understanding.
- If the pupil needs support or is unable to access the task, please email the teacher so they can offer support and alternative work where needed.
- Pupils and parents may find it helpful to create a daily timetable factoring the Google Meet, specified timings for lessons, physical activity and breaks. It is important the timings are kept to help support the pupil.
- To monitor their child's mental health and raise any concerns with the school.
- Monitor and discuss safe use of the internet.
- Praise your child to help keep them motivated.
- Contact the school if you have any concerns or questions.

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Teachers and the Acting Head Teacher will monitor the participation in the daily Google Classroom Meets, contact will be made via email and phone to those not attending.
- Pupils are encouraged to record their completion of tasks on the Google Classroom Stream.
- Teachers will check the completion of tasks on a daily basis and feedback will be offered via contact through Google Meets, pre-recorded feedback, notes added to work and phone conversation if needed.
- Teachers will contact parents and carers if they are concerned about individual engagement via email and/or telephone. This is to establish any barriers to engagement and to offer support where required.

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Teachers will assess pupils' understanding based on their submitted work, it is important that this is completed, where possible, independently by your child. Where support has been given, please let the class teacher know.

- Pupils will receive individual written feedback via Google Classroom or email.
- Occasionally whole-class feedback will be given on a class task to provide the next steps.
- Google Meet may also be used for verbal feedback and to assess learning through discussion and presentations.
- Occasionally, quizzes may be used to assess pupils' understanding.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- The class teacher and SENDCo will work collaboratively with the pupil's family to put in place reasonable adjustments so that they can successfully access remote education alongside their peers.
- When the school is open to pupils whose parents are critical workers and vulnerable learners, SEND pupils may be invited in to school for face to face learning.
- The SENDCo will contact each SEND family, who is learning remotely, on a regular basis to discuss how their child is managing and to offer signposting or support when required.
- Staff will contact the pupil and meet for an additional session to help support their needs on a weekly basis.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

If your child needs to self-isolate, you will be contacted by your child's class teacher as soon as possible to discuss the best way to provide you with learning that reflects the face to face curriculum being taught in school and how to offer feedback. Please note that they may not be able to contact you immediately, therefore please start with the following familiar practice tasks:

- 20 minutes of reading
- 20 minutes on individual spellings
- 20 minutes on number facts (KS1) or Times Tables (KS2)
- 20 minutes physical activity
- Teachers will update Google Classroom with a selection of tasks mirroring the classroom content, which can then be completed and returned to the class teacher.
- Phone calls will be made by the school to check on the pupils and family's health and welfare.