



# Punnetts Town Community Primary School

Punnetts Town Head Teacher: Mrs Inez Morse  
Executive Headteacher of Woodlands Federation: Mrs Inez Morse

*Be the Best You Can Be!*

Newsletter: Friday 27<sup>th</sup> September 2019

Dear Parents and Carers

## **School Office**

Anita Saunders is our marvellous secretary bursar. She has coped very well with the transition now that Keeley Fordham's role is changing.

Keeley is moving on to supporting pupils and teachers in classes whilst still supporting Mrs Morse with some administrative tasks when she is not at Punnetts Town.

This means that Anita will need to 'close' the office to visitors and deliveries at regular times so she can focus on the financial, premises and personnel aspects of her role.

The office will be 'closed' from 10.00-12.00 noon but the ansafone will be on so any important messages for lunch time will be picked up at 12 noon. We will review the success of this and hope that it will not cause any major inconvenience to parents. If you are having to collect your child for a pre-arranged or emergency reason between 10-12 noon then Anita will be available.

## **Volunteers Needed**

Thank you to the parents who have already come forward to help keep the premises looking lovely, and to help with reading.

If anyone else would like to join our 'painters' who are going to improve the look of the fencing with fresh paint, please give your name to Anita so we can arrange suitable dates/times.

If anyone else is able to volunteer for any other tasks please let Anita know.

Hopefully you have seen the lovely new gold paint on the PTCPS on the school gates – a fresh coat of black paint would now be fabulous...

## **Harvest Festival**

8<sup>th</sup> October at 9 am at the Chapel in Chapel Cross – Please join us. Letter has gone out via parent mail with full details.

## **Clubs**

We are very happy to organise clubs for our pupils but need to know what to run, when to run them and how much parents are willing to pay.

Unfortunately we are unable to subsidise clubs due to our reduced budget, but if there are any suitably qualified volunteers who would like to run clubs it could be a marvellous way for the school to boost income.

Let us know your thoughts on clubs via the office.

## **Breakfast club**

There are still places available on all days. This is a pay in advance club with or without breakfast. Details from the office.

## **Just so you know ...**

There will now be a sanitary bin in the toilet in Elm class mobile. If you have any concerns please see Mr Agate or Mrs Golding.

Love and Care	Respect	Friendship
Resilience	Enjoyment	Curiosity

### **Class Open Afternoon**

Every term we invite parents in to share their child's learning and have a look at displays in and in books. We try to do this before a parent-teacher consultation so parents have had the opportunity to see the standard of work their child is producing and the progress through out the year. Our first one begins **at 2.45 pm on Friday 11<sup>th</sup> October for Hazel, Oak and Elm classes. Beech class will offer a 'stay and play' to parents on this date.** Look forward to seeing you there.

### **Parent/teacher consultation Wednesday 16<sup>th</sup> October 2- 7 pm – trial of new times**

In response to parent feedback we are trialing a new system for parent-teacher consultation. Hazel, Oak and Elm class teachers will be in the hall from 2pm for the pre-booked sessions (lists will be out a week before for parents to sign up).

Parents can take their children early after any meeting between 2-3.15 pm.

Beech class will not commence their parent consultations until 3.45 pm and will keep the normal 'going home' time.

### **Donation rug for the library**

Would anyone like to donate a nearly new rug which would be suitable for our library space. We are looking for one which is about 8'x8'. Please let the office know if you do.

### **Reminders**

School uniform should be worn with no variation in colour of sweatshirt, shoulder length hair should be tied back and any hair clips/bands should be small and in school colours. Nail varnish and jewellery should not be worn (except for a watch and one pair of small stud earrings). We are considering revising our use of book bags to be replaced by back packs but have not agreed this as a staff yet – in the meantime, book bags should be used. Please refer to the 'uniform' section on the website (under parent tab) for any further clarification on expectations.

### **Caretaker for Broad Oak**

Our much loved caretaker at Broad Oak is moving on so we are looking for someone to take on this important role. If you know anyone who would be interested, please let the office know. An advertisement will be on the Czone website shortly.

### **Message board**

Please take a look at the message board in the atrium. This is in response to feedback from parents. We communicate via a range of means, parent mail letters, newsletter and the website. We hope the brief messages on the message board may help to remind parents of forthcoming events.

### **Mac Millan Coffee Morning**

Look forward to seeing you at this worthy event on Thursday 3<sup>rd</sup> October at 9.15 am in the hall.

### **Cross Country Success**

The year 5/6 cross country team worked very hard in the annual event at Burwash. Those who took part were ... **fill in names** ... The following pupils are through to the next round ... **Put in names** .... Well done everyone for taking part in this very challenging event.

### **PTA AGM 11<sup>th</sup> October**

The parent-teacher association needs all parents to attend their annual general meeting at 9 am in the hall. This organization is vital for fund raising for the school and provides many important, supplementary resources for the school. If you can be there, please attend and here what is being proposed for the coming year.

### **Midday Supervisor**

We have recruited a new Midday Supervisor but need another one for Thursday and Friday lunchtimes. If you are interested in this post please contact the office.

*With best wishes*

*Inez Morse*

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