



Friends of Punnetts Town Community Primary School

Meeting on 22nd January 2018

Present:

Fiona Murdoch (Joint-chair), Kirsty Belton (Joint-chair), Sarah Thorby (Secretary), Angela Ashley, Fran Vincent, Emma Neal, Lucy Gurr, Charlotte Packham

Apologies:

Kerry Roalfe, Sheila Packham, Alice Conyers-Silverthorn, Vicky Nash

1. Christmas Fair

Fiona M reported that the Christmas Fair had raised over £800 which is fantastic! Well done to all those who helped!

Charlotte will distribute a questionnaire to parents to get some feedback on this event which will help us next year.

Action: Charlotte

2. Disco 9th Feb

Broad Oak and Punnetts Town Friends/PTAs are organising a disco event for the children. There will be a KS1 disco from 3.45-4.45 and a KS2 disco from 5.00-6.15. Cost will be £3 per child and £2 per sibling.

Dallington are not able to help with this event though their children will still be invited.

DJ has not been finalised yet. Fiona and Sarah will look into this.

KS1 children can get changed at school at the end of the school day but they will be under supervision of parents.

A letter will need to go home to parents ASAP.

Action: Fiona and Sarah (DJs)

3. Grand Raffle

Friends are planning a Grand Raffle as a standalone event.

The raffle will be drawn at the Quiz Night on 23rd March.

Prizes so far: £50 cash, Red Letter Day, £50 Heathfield Tavern voucher, Sarah Tate photography session, Black Door voucher, Crockstead overnight stay, John Lewis voucher.

Raffle tickets will be sold throughout February and March.

Action: Sourcing prizes- all.

Fiona speak to Cuculo Deli,

Sarah to speak to Emma N re. prizes already got

Sourcing Raffle tickets - Kirsty

4. Easter Events

Friends will organise an Easter Egg Hunt, Refreshments and Competitions for Easter this year.

Easter Egg Hunt will be from 2pm-3pm on Thurs 15th March. Each class to have their own hunt. Refreshments to be served during this time. Fran and Charlotte will organise Easter Egg Hunt.

Sarah will organise some Easter Competitions – Garden, Hat and Colouring for each class - £1 entry for each competition.

Need to liaise with school with arrangements for refreshments.

Action: Easter Egg Hunt - Charlotte and Fran

Easter Competitions – Sarah

5. Mother's Day Present Room – Tues 6th March

Friends will organise another Mother's Day Present Room this year. Kirsty has agreed to organise this. Sarah and Kirsty to locate the stock from last year!

Letters will go out to parents after half term with replies required by 28th February

Action: Kirsty and Sarah

6. Card Machine

Fiona reported that many PTAs have found using a contactless Card machine really helps at events. They are very cost effective to run and can be purchased for only £19. Fiona will get one for Friends to use at events and to sell raffle tickets.

Action: Fiona

7. School Requests

School desperately need some new interactive whiteboards and projectors.

Friends would like to help with this. Various methods of engaging with parents and local businesses were discussed.

Fran will approach Tesco and Fiona will approach Waitrose to look into Community Funding Projects.

Fiona, Kirsty and Sarah will meet with Catherine to find out exactly what is needed and then Friends can decide on the best way to help.

8. Upcoming Events

Disco – 9th Feb

Mothers Day Present Room – 6th March

Easter Egg Hunt and Competitions - 15th March

Quiz Night – 23rd March